

# Theatre production undergraduate admissions procedure for entry 2025

- Please ensure you read these notes before applying and retain them for your reference.
- All eligible Applicants who apply before the closing date will be invited to the workshop.
- All Applicants must be 18 or over by the start of our Autumn term (10 September 2025).

### **Applications**

Please apply via the RADA website using our online application form. If you have applied previously, you should use the same credentials to log on this year. Your application must be completed and submitted by 29 January 2025 at 11:59pm (UK time) to be considered.

We strongly encourage <u>international applicants</u> to apply early, so we can provide ample notice of your workshop date – all workshops will be held in person at RADA.

#### For all technical courses

We will acknowledge receipt of your application as soon as it has been submitted. We will then contact you to either offer a workshop and interview for the FdA in Technical Theatre and Stage Management course, or an interview date for the BA (Hons) in Technical Theatre and Stage Management. While we always try to give plenty of notice, there may be occasions where we e-mail at short notice, so please ensure that you feel prepared before submitting your application.

For the FdA in Technical Theatre and Stage Management course, the practical workshop and interview will be scheduled for the same day, and we expect these to be inperson, on-site, at RADA. Travel bursaries are available for RADA Connect participants.

If you are currently outside the UK and find that travelling to RADA is not an option, we encourage you to reach out to us at <a href="mailto:admissions@rada.ac.uk">admissions@rada.ac.uk</a> so we can discuss potential alternatives.

Workshop days are scheduled to take place on the following dates\*:

- 2 December 2024
- 11 January 2025
- 22 February 2025

\*we may add/remove dates according to the number of applications we receive.

If you are successful, you may be offered a place immediately after the workshop day. Do note that, due to the volume of applicants we interview, we do not provide feedback – please refer to the **RADA Admissions Policy** for more information.

Applicants will be assessed in the following areas:

- · Fluency in the English language
- · Openness to learning, feedback and flexibility
- Demonstrated interest/passion for work in the Technical Production Arts
- · Standard of application form
- Understanding of the programme and demonstrated background research
- · Standard of portfolio material brought to interview
- · Experience of artistic collaboration
- · Ability to discuss and focus on questions
- · Level of maturity shown
- Ability to contribute to the programme and to the wider RADA community
- Capacity and readiness to engage in the training, with the provision of any reasonable adjustments to accommodate specific and disclosed impairments

## Examples of work/portfolio

You can bring your portfolio (eg props, artwork, costumes, lighting design plans, etc) to the workshop/interview, or you are welcome to show us on a device such as an iPad.

What you show at the interview does not necessarily need to relate directly to theatrical production work. We are interested in anything you have made that demonstrates clarity of process and artistic/technical ability.

We recommend that, where possible, you evidence the processes you have used to complete work and the work itself – photographs, notes, sketches etc. and be prepared to speak about it.

Foundation Degree in Technical Theatre and Stage Management workshop and interview procedure

After you have submitted your application, you will receive an automated confirmation email from RADA. Soon after this, the Admissions Team will contact you via email, offering a workshop and interview date.



#### Workshop and Interview

Applicants will be invited to a morning or afternoon session that includes a group practical workshop. You will also have an individual interview with members of the technical training staff, which will last around 20 minutes. You will have the opportunity to have a tour of our facilities and plenty of time to ask questions. We aim to show you all our technical facilities but please note that some areas may be unavailable, depending on the work that is taking place on the day.

The workshop will include a set task and/or group work, but we will never ask any applicant to take a formal written test or exam. We may ask applicants to answer a questionnaire, which is not marked but informs discussion at the interview. Occasionally, we may invite an applicant to attend a second-round interview. In such cases, the same criteria for assessment will be used (as above), but the panel may include alternative staff members.

Our intention is that the day is relaxed and enjoyable for all applicants so that, regardless of the outcome, you will have had an enriching experience.

There is a space on the application form for you to tell us about any disability or learning difference. It is useful for us to have this information so that we can contact you to discuss any reasonable adjustments that we might need to make

# BA (Hons) in Technical Theatre and Stage Management (progression year) interview procedure

After you have submitted your application, you will received an automated confirmation email from RADA. Soon after this, the Admissions Team will contact you, via email, offering an interview date.

#### Interview

You will also have an individual interview with members of the technical training staff, which will last around 20 minutes. You will have the opportunity to have a tour of our facilities and plenty of time to ask questions. We aim to show you all of our technical facilities but please note that some areas may be unavailable, depending on the work that is taking place on the day.

We may contact you in advance of your interview to gather more information relating to your previous experience/

qualifications to ensure that this is the right course for you. All applicants to the BA (Hons) in Technical Theatre and Stage Management programme require a Foundation Degree qualification (240 credits) on entry. If you do not have this, we may recommend that you apply for the FdA programme.

Please bring a portfolio of work to your interview. We recommend that you include evidence of the processes you have used to complete work and the work itself – photographs, notes, sketches etc. and be prepared to speak about it.

## Post-interview process

After the workshop/interview, an Applicant will be sent an email:

- · informing them that they have not been successful
- or asking them to wait whilst other Applicants are interviewed
- If successful, you will receive an offer of a place by email.
  This email will include our terms and conditions, and further information. We will require a written acceptance of the place offer (email is acceptable)
- Applicants are reminded that being asked to wait does not indicate that they are not wanted on a course, but that interviews are still in progress

#### **Additional Information**

As indicated, there may be a wait time following your workshop, so please be patient as the Panel reviews all applicants.

#### · Final decision:

The decision of the Panel is final. If you are unhappy with the process, you may submit a complaint under our Admissions, Appeals & Complaints process.

# Application limits:

Applicants may only apply once per academic year.

#### · On Hold policy:

An applicant who is 'on hold' may accept a place at another drama school and return that place at any time. However, applicants should not hold more than one place at a time.



# Accessibility and Support for Applicants with Disabilities

RADA welcomes applications from Applicants with disabilities, including dyslexia, dyspraxia, and other Specific Learning Difficulties (SpLDs).

A high proportion of RADA students come with some form of disability, mostly specific learning disabilities (SpLDs) such as dyslexia or dyspraxia or with mental health conditions. We have fewer students with physical or sensory disabilities (although they are welcomed on our courses, and we support students from all backgrounds) and an increasing number of students who we describe as 'neurodiverse' who are on the autistic spectrum or have ADHD.

#### Accessibility

RADA's main training buildings in Gower/Malet Street and Chenies Street are fully accessible to those with limited mobility.

### Tell us about your disability

We encourage applicants to declare any disability early so that we can work together to ensure appropriate support is in place as soon as possible. The term 'disabled' refers to individuals with physical or sensory impairments, such as limited mobility or hearing loss, learning difficulties like dyslexia or dyspraxia, autism spectrum conditions, or mental health conditions like depression.

Please be advised that if you do disclose a disability on your application form, this may be shared with the Panel.

You are not required to include this information at application stage but we strongly recommend that you do in order to give us time to prepare and arrange suitable support. It will also mean that we can provide appropriate arrangements during the admissions process, where possible.

# During an audition/interview

- Remember that many applicants and students with disabilities and specific learning difficulties (SpLDs) have thrived, and we're committed to ensuring you have the support you need to do the same.
- Do not worry and remember the audition/interview Panel wants you to do your best in your audition/interview. The Panel will be made aware of your access requirements if you have made them clear on your application.
- Our admissions team is here to provide any additional support or adjustments you may need during your audition or interview. Please don't hesitate to let us know how we can assist you.
- Please tell us if you would like to be seen first and we will try to accommodate this.

- · It's fine to ask the Panel to repeat any question.
- · Take your time.
- Remember that many applicants and students with disabilities and SpLDs have been to RADA before.

Be advised that all of our programmes are highly physical, and most auditions will include games or warmup exercises involving eye contact and/or physical contact. Let us know if you have concerns, and we will do our best to accommodate your needs.

### How do RADA support disabled students?

RADA has a long-standing commitment to supporting students with disabilities. We will ensure that reasonable adjustments are made to enable your full participation in the training.

RADA's support is currently jointly managed by the team in Student and Academic Services working with your Course Leader. We will usually encourage students who disclose a disability to speak with their Course Leader as they will be able to advise on adjustments and what would be most helpful in their learning. Students can also talk to RADA's Head of Student Wellbeing if they are concerned about sharing this information in the first instance.

We encourage students to tell us about any condition that might affect their training, and that they should do so knowing that we will handle that sensitive information in accordance with data protection legislation.

Once we know about a particular condition, we will produce a 'Learning Agreement', where necessary. This outlines the adjustments that will be made, who needs to know about this and when it should be reviewed. This will be done with the student, and the agreement will only be shared with the people whom the student has agreed will have access to it.

#### Disabled Students' Allowance (DSA)

Students are advised to make an application for Disabled Students' Allowance (DSA) through the Student Loans Company. This can provide valuable financial assistance to help with the adjustments required for learning for example, particular software for learning support, or a one-to-one session with an experienced learning support practitioner. It can take several months from the point of application before full support is implemented, therefore, we strongly advise that you apply for DSA at the same time you send your application to RADA. Student Loans Company will require evidence of the disability to make an assessment for DSA. There is more information here.

# **RADA**

Students who are not eligible for a UK Disabled Students' Allowance should, in the first instance, seek funding from their own country, funding body, sponsor or other source. However, RADA can offer some Study Skills support sessions and you should contact Student and Academic Services for more information.